



**FINANCE DEPARTMENT  
GOVERNMENT OF SIKKIM  
GANGTOK**

No. 4(348) / Bud/ Fin / 321

Dated: 07/12/2020

To,

All Heads of Departments

Gangtok


Subject: Grants in aid for financial year 2021-22

Sir,

In order to finalize the budgetary estimates of Grants in aid to the Grantee Institutions for FY 2021-22, the organisations that have been receiving Grants from the Government for the last three FY (i.e. 2018-19, 2019-20 & 2020-21) should submit their requirement latest by 04.01.2021 with the following supporting details through the administrative department.

1. Nominal Roll in the prescribed format (*wherever applicable*).
2. The review report of the administrative department about the sources of internal revenue/ resources of the Grantee institutions and scope for maximizing internal resources generation in the organisation so that the dependence upon Government budgetary support is minimised.
3. Employee sanctioned strength and existing manpower as on 31.03.2019 and 31.03.2020. Government approval to be enclosed for additional employee appointed in 2019-20 & 2020-21.
4. Audited Statements of accounts for 2019-20, sources and pattern of income and expenditure, etc.

Thanking you,

  
Additional Chief Secretary  
Planning & Development & Finance Department  
Government of Sikkim